[Feature/Tech plan] meeting minutes

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| Location: | [MB2.225] |
| Date: | [Friday January 27, 2023] |
| Time: | [30 minutes] |
| Attendees: | [Liam Daigle, Simon Foo, Clara Gagnon, Roger Daniel Matute, Arthur Mosnier, Fadi Nimer] |

# Agenda items

1. [To decide what kind of technology are to be used e.g., the choice of the programming language]
2. [To plan and decide on the system architecture: whether we will only do a frontend, or to make a full stack app with a backend and database.]
3. [To assort a list of features that will be implemented first and to flag them either as “nice to have” or “must have”.]
4. [To decide who is assigned which tasks and what type of work, depending on everyone’s skillset. Also assigning a main feature to each contributor of the team.]
5. [To ensure that everyone has their GitHub account working and has access to the repository with the correct rights]
6. [To introduce ourselves to the team and talk about what kind of previous experience we had.]

| Action items | Deadline | Status |
| --- | --- | --- |
| [Action item 1] | [Next sprint] | [In Progress] |
| [Action item 2] | [Next sprint] | [In Progress] |
| [Action item 3] | [Next sprint] | [In Progress] |
| [Action item 4] | [Next sprint] | [In Progress] |
| [Action item 5] | [Next sprint] | [In Progress] |
| [Action item 6] | [Today] | [Completed] |